

NOTTINGHAM CITY COUNCIL

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

**MINUTES of the meeting held at Loxley House, Nottingham on 10 March 2016
from 10.00 – 10.12**

Membership

Present

Councillor Alex Norris (Chair)
Councillor Jane Urquhart
Councillor Nicola Heaton
Councillor Dave Trimble

Absent

Councillor Jon Collins
Councillor Nick McDonald
Councillor David Mellen

Colleagues, partners and others in attendance:

Phil Wye - Constitutional Services Officer
Alison Challenger - Interim Director of Public Health
Clare Gilbert - Lead Commissioning Manager
Christine Oliver - Nottingham Crime and Drugs Partnership

65 APOLOGIES FOR ABSENCE

Councillor Nick McDonald- Work Commitments

66 DECLARATIONS OF INTEREST

Councillor Alex Norris declared an interest in item 5 as he works with the Nottinghamshire Healthcare Branch of UNISON, and Councillor Jane Urquhart declared an interest in item 5 as she works for the probation service. This did not preclude them from speaking or voting.

67 MINUTES

Subject to the inclusion of apologies from Councillor Jane Urquhart, the minutes of the meeting held on 10 February 2016 were agreed as a true record and signed by the Chair.

68 VOLUNTARY AND COMMUNITY SECTOR UPDATE

None

69 CRIME AND DRUGS PARTNERSHIP APPROVALS 2016/17 - KEY DECISION

Christine Oliver, Head of Service, Crime and Drugs Partnership (CDP), presented the report seeking delegated authority to the Assistant Chief Executive to receive and

collate grants and other funding from partners and to allocate funds to the CDP, and to grant delegated authority to the Assistant Chief Executive to award funding and to award and extend contracts, highlighting the following:

- (a) the spending outlined in exempt appendix 1 has quarter 1 separate from quarters 2-4 as it has the largest proportion of spending;
- (b) the services listed in exempt appendix 2 require direct award of contracts to ensure timely continuation of services.

RESOLVED to:

- (1) approve the anticipated receipt and expenditure of the Public Health Grant, Police and Crime Commissioner Grant, NCC and partner contributions by the CDP in 2016/17 as set out in exempt appendix 1;**
- (2) delegate authority to the Assistant Chief Executive to allocate anticipated funds for the above expenditure and to secure best value for Nottingham citizens as set out in exempt appendix 1;**
- (3) approve dispensation from financial regulations 3.29 under corporate contract procedure rule 5.1.2 in respect of the direct award of those contracts identified in exempt appendices 2 and 3 to ensure continuity of specialist services;**
- (4) delegate authority to the Assistant Chief Executive to approve the outcomes of tenders and award contracts to secure best value for Nottingham citizens in line with exempt appendices 1,2 and 3;**
- (5) delegate authority to the Assistant Chief Executive to sign contracts arising from the tender process once the tender outcome is agreed in line with exempt appendices 1,2 and 3.**

Reasons for Recommendations

- (1) to ensure the Public Health, Police and Crime Commissioner, NCC and partner contributions are utilised to commission and contract with services in an appropriate way and in accordance with the correct legislation;
- (2) to allow for relevant and necessary commissioning activity to continue in order to maintain service provision for the citizens and meet identified local needs including meeting the outcomes of the Substance Misuse Needs Assessment and consultation process;
- (3) to enable timely contract variations, extensions, direct awards and allocations to be made to services in order to deliver continuation of services in 2016/17;
- (4) to allocate funding to deliver the required savings across the Public Health, NCC and Police and Crime Commissioner funding streams in 2016/17. To allow for commissioning and tendering activities to deliver efficiencies in subsequent years.

Other Options Considered

- (1) to competitively tender those services set out in exempt appendix 2. This was not considered an option due to the specialist nature of the services provided;
- (2) to cancel the provision of the services. This was not considered an option due to the impact on the Crime and Drug Partnership overall aims to reduce substance misuse;
- (3) to do nothing. This was not considered as an option as contracts will end and tender is appropriate to achieve best value.

70 FUNDING OF PRESCRIPTION MEDICINES ASSOCIATED WITH PUBLIC HEALTH COMMISSIONED SERVICES - KEY DECISION

Alison Challenger, Interim Director of Public Health, presented a report seeking the approval of £548,000 to fund prescription medicines associated with public health commissioned services to Nottingham Clinical Commissioning Group (CCG) for 2015/16 Q3 and Q4, resulting in a total of £1,096,000 for 2015/16, highlighting the following:

- (a) the prescription medicines are for public health services which include drugs and alcohol services, sexual health services and smoking cessation support;
- (b) in future the option is being considered to move to a pooled budget arrangement with the CCG which would be more efficient;
- (c) any changes in demand will be managed effectively and it is hoped that the budget will come down following integration with the CCG.

RESOLVED to approve the payment of £548,000 to Nottingham City CCG for the funding of prescription medicines associated with public health commissioned services.

Reasons for Recommendations

To reimburse the Nottingham City CCG for the costs associated with prescription medicines associated with public health commissioned services.

Other Options Considered

- (1) do nothing. This option was rejected as it would put at risk working relationships with Nottingham City CCG and the continuations of the administration and supply of prescription drugs associated with public health commissioned services;
- (2) move to a pooled budget arrangement. This option is being considered as part of the integration of health and social care programme.

71 WORK PROGRAMME

RESOLVED to note the work programme

72 EXCLUSION OF THE PUBLIC

RESOLVED to exclude the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on a basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in paragraph 3 of Part 1, Schedule 12A of the Act.

73 CRIME AND DRUG PARTNERSHIP APPROVALS 2016/17 - EXEMPT APPENDICES

RESOLVED to note the information in the exempt appendices to the report on Crime and Drug Partnership Approvals 2016/17